

Instructions for filling-up Application form:

1. The Application to the National Insurance Trust Fund should be submitted within 90 days of Leaving Hospital.
2. In all correspondence you have with us, it is necessary that the NIC No. should be stated legibly and correctly.
3. When copies of documents are sent they should be certified by the Head of the Institution.
4. If for the reason Insurance benefit is sought, Insurance benefit has been received from some other Institution, along with a letter stating such amount received should be sent Photostats of all Invoices/Bills/Receipts received.

5. Following documents should be forwarded together with the duly perfected Application:**(A). For Spectacle: (Should produce originals) answering question No. 3, 4, 7, 11 not necessary.**

- If a private doctor has done the eye test the receipt of payment for channeling and prescription. (Should contain signature of the official stamp of the doctor)
- If eye test was done in a government hospital, the prescription. (Should contain the signature of the medical officer and the official stamp.)
- The receipt of payment for provision of spectacles should have the marking "Paid" and the official stamp of the Establishment. (Only the Insured Person will be paid once in 3 years)

Please note that by providing all required documents at once with the duly perfected entitlement application, speedy benefits could be obtained under the Agrahara Benefit Re-imbusement Scheme.