



# NATIONAL INSURANCE TRUST FUND



**National Competitive Bidding (NCB)**

## Obtaining the Consultant for Implementation of an Integrated Information System

**NITF/ADM/PRO/CPCD/2024/01**

The Chairman, Departmental Consultancy Procurement Committee, (hereinafter called CPCD) on behalf of the National Insurance Trust Fund (hereinafter called NITF) invites sealed bids from eligible and suitable qualified bidders for obtaining the Consultant for Implementation of an Integrated Information System.

Terms and conditions and other details applicable will be issued with the Bidding documents. Bidding documents may be obtained from 07th January 2025 to 21st January 2025 by forwarding a written application to the Chairman, Departmental Consultancy Procurement Committee, National Insurance Trust Fund, 03rd Floor, Procurement Department, No. 95, Sir Chittampalam A. Gardiner Mawatha, Colombo 2. Bidding documents will be available for inspection at the Procurement Department and on NITF website (<https://www.nitf.lk/en/tender.php>).

A Pre-Proposal meeting will be conducted at 10.00 a.m. (GMT + 05:30) on 17th January 2025 at NITF, 4th Floor, Boardroom, No.95, Chittampalam A. Gardiner Mawatha, Colombo 02 and via Online Platform. Bids will be closed at 2.00 p.m. on 24th January 2025 and opened and read publicly thereafter at the Head Office of NITF, 4th Floor, Boardroom, No.95, Sir Chittampalam A. Gardiner Mawatha, Colombo 02. Any bid received after the stipulated time of bid closing will be rejected unopened. Bidders or their duly authorized representatives may be present at the time of opening of bids. The final decision with regard to bids will be with National Insurance Trust Fund.

An Individual Consultant will be selected under Quality and Cost Based Selection (QCBS) method and procedures described in this RFP, in accordance with the policies described in the latest version of Selection and Employment of Consultants, published by National Procurement Agency.

The RFP includes the following documents:

- Section 1 - Letter of Invitation
- Section 2 - Instructions to Consultants and Data Sheet
- Section 3 - Technical Proposal - Standard Forms
- Section 4 - Financial Proposal - Standard Forms
- Section 5 - Terms of Reference
- Section 6 - Standard Forms of Contract
- Section 7 - General Conditions of Contract

Interested parties may obtain further information from the following contact person :

**Contact Person - S.P.K.D.Senanayake**

**Direct - 0112026600 (6453)**

**Mobile - 070-6233801**

**E-mail: kasund@nitf.lk**

**The Chairman,**

**Departmental Consultancy Procurement Committee,**

**National Insurance Trust Fund,**

**No. 95, Sir Chittampalam A. Gardiner Mawatha, Colombo 02, Sri Lanka.**