



Application form for getting Guarantee for heart surgery, kidney transplant surgery, brain surgery (Agrahara member only) National Insurance Trust Fund



Form No - 10 (E)

(Completion of all the required information in the application form is mandatory)

Tick (✓) the scheme you belong to		
Agrahara Normal	Silver	Gold

Tick (✓) the relevant surgery	
Heart Surgery	
Kidney Transplant surgery	
Brain Surgery	

National Identity Card Number of the Applicant :-

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

1. Details of the Applicant

1.1 Name in Full : Rev. / Mr. / Mrs. / Miss. :-

.....

Name with Initials : Rev. / Mr. / Mrs. / Miss. :-

.....

1.2 Personnel Address :-

.....

1.3 Date of Birth :-

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Due date of Retirement :-

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

1.4 Telephone Number : Fixed :-

Mobile :-

2. Details of Work Place (Should be completed compulsory)

2.1 Name of the work place :-

2.2 Address :-

2.3 Designation :-

2.4 Telephone number of the work place :-

3. Have you previously claimed for heart/ brain/ kidney transplant surgery from National Insurance Trust Fund?

Yes No

If yes, mention the particular surgeries,

Nature of the Surgery..... Date..... Amount.....

Nature of the Surgery..... Date..... Amount.....

Nature of the Surgery Date..... Amount.....

4. Declaration of the Applicant

I hereby certify that the above information is true and correct. I further certify that I have no objection in respect of paying the claim amount of Rs: to the
(Name and Address of the Hospital/ Institute) and the verification of the information entered in my National Identity Card by the Department of Registration of Persons.

.....
Date

.....
Signature of the Applicant

5. Certificate of the Accountant of the Institute

(File Number)

The file number assigned to your institute by the National Insurance Trust Fund :-

--	--	--	--	--	--

I hereby certify that the 03 months insurance premium cash settlement information has already been updated through the Agrahara Web Portal (AWP) before applying for the guarantee certificate of the aforesaid Mr./ Mrs.

.....
Date

Signature :-
Name :-
Designation :-
(Official Seal is Compulsory)

6. Certificate of the Head of the Institute

I herewith submit the recommendation for taking the necessary measures to obtain the warranty certificate of the aforementioned Mr./ Mrs.
I certify that the above information is true and correct as per his/her personal file.

I hereby certify that Rupees as the monthly Agrahara insurance premium for the month of in 20...., the month prior to the date of application for the Guarantee Certificate by the Member, has been credited to the account number **033-2001-2246-7951 / 033-1007-8246-7951** of Queen's Branch of the Peoples Bank of the National Insurance Trust Fund through Cheques (Cheque No :) / SLIPS and added Rupees to the total amount.

.....
Date

Signature :-
Name :-
Designation :-
(Official Seal is Compulsory)

Documents to be Submitted Together with the Application

1. Letter issued by the Head of the Institution (must be under the Letter Head of the Institution) including the cheques/ SLIPS numbers sent within 03 months prior to applying for the guarantee certificate.
2. Salary details (Pay Sheet) certified by Head of Institution for 03 months prior to application of guarantee certificate
3. Service certificate issued by the Head of the institution including the scheduled date of retirement (must be under the Letter Head of the institution)
4. Prior medical recommendation in respect of heart/ brain/ kidney surgery
5. Recommendation report issued by the doctor in respect of heart/ brain/ kidney transplant surgery
6. If the surgery is performed in a private hospital the Letter of Estimate issued by the hospital.
7. If the surgery is performed in a government hospital, the letter of estimate from the institution that procures the equipment and the prescription issued by the doctor.
8. Copy of National Identity Card attested by the Head of the Institute.
9. If someone other than the member comes to receive the letter of guarantee, the letter submitted by the member stating the person's name and national identity card number.
10. One additional set of photocopies of all the above documents